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BROWARD COLLEGE

Minutes of the Student Forum and Regular Meeting of the Board of Trustees

March 28, 2017

12:00 PM STUDENT FORUM - NORTH CAMPUS

The student forum of the Board of Trustees of Broward College was called to order at 12:00 p.m. on Tuesday, March 28, 2017 by Chair John A. Benz at the North Campus, 1000 Coconut Creek Boulevard, Building 60 Omni Auditorium, Coconut Creek, Florida 33066. In attendance were Chair John A. Benz, Trustee Rajendra Gupta MD, Trustee Michael Rump, General Counsel Gregory A. Haile, and President J. David Armstrong Jr.

Dr. Avis Proctor, North Campus President, welcomed the Board of Trustees and introduced Dean James Evans.

James Evans, Dean of Students, introduced faculty and student leaders. Dean Evans shared a video presentation of the students.

Annette Louis, student government president, introduced the North Campus student government members.

The students provided an overview of the 2015-16 student concerns. The issues included improved storm drainage, condition of the gym and recreation area, improvements to buildings 47 and 56. The College hired a vendor to clean the sewers which has improved storm drainage, the equipment in the gym has been updated, and the gym facility has been painted. The outdoor recreation area was updated through an MLK Day of Service grant and building 47 has been updated and renovated.

The students shared the 2016-17 student concerns which included providing more charging stations or portable stations around campus, an increase in available outdoor seating, and restore the parking lot near the Omni Auditorium to address the pot holes and broken curbs.

Ms. Louis thanked the Board of Trustees and shared an overview of the initiatives completed by the North Campus Student Government.

Joseph Pickering, Campus Director of Student Life, invited students to the podium for the open forum.

Joe Focht asked about providing workshops for Veteran Services to assist on how to manage funding. Dean Evans stated that all workshops are open to the veterans and will specifically invite veteran students to ensure they are aware of the services available to them. Dr. DeSanctis introduced Oscar Feliciano, Associate Director, Military & Veterans Affairs. Trustee Rump asked if someone could also reach out to the VA to make the connection with the students on campus.

A student asked about the College's sustainability efforts. John Dunnuck, Vice President of Operations, shared a brief overview on all of the College's sustainability initiatives.

Tiffany Joseph asked about any plan for correcting the litter problem around the campus. President Armstrong called on everyone to assist in the cleanliness of the campus and suggested that everyone set an example or campaign for students to encourage everyone to take better care of the campus. Dr. Proctor stated that there have been discussions with the cleaning crew for the campus. The facilities are being cleaned more than once a week and would like to work with students to come up with a student driven solution.

Dr. Avis Proctor shared a presentation on the highlights of the campus.

The Broward College Select Choir performed for the Board of Trustees.

Dr. Balzora provided an overview of the Social and Behavioral Sciences and Human Services Pathway and distributed the inaugural edition of the publication "Quaestiones," a new professional journal cultivated by professors, students and faculties on social and behavioral science topics.

Trustee Maymon asked to provide more information about the Aging Services Technical Certificate.

Vice Chair Fernandez asked about where the students in the GEO mapping were coming from and stated that the application of GIS is important in real estate and asked if the program was being marketed to that industry.

Trustee Maymon stated that the social and behavioral sciences program is important for the students to learn soft skills.

Dr. Proctor recognized the faculty, staff, and students for their participation in the North Campus student forum.

Chair Benz thanked Dr. Proctor and the North Campus students and staff.

President Armstrong thanked the faculty, staff and students for their leadership.

The student forum was adjourned at 1:24 p.m.

Chair Benz called for a brief recess at 1:25 pm. The meeting reconvened at 1:40 pm.

1:00 PM REGULAR MEETING

I. CALL TO ORDER

The regular meeting of the Board of Trustees of Broward College was called to order at 1:40 p.m. on Tuesday, March 28, 2017 by Chair John A. Benz at the North Campus, 1000 Coconut Creek Boulevard, Building 60 Omni Auditorium, Coconut Creek, Florida 33066. In attendance were Chair John A. Benz, Vice Chair Gloria Fernandez, Trustee Rajendra Gupta MD, Trustee Michael Rump, Trustee David Maymon, General Counsel Gregory A. Haile, and President J. David Armstrong Jr.

II. PLEDGE OF ALLEGIANCE

Chair Benz welcomed everyone to the March 2017 meeting of the Board of Trustees and called on Dr. Mildred Coyne, Executive Director for Workforce Education and Economic Development, to lead in the Pledge of Allegiance.

III. PRELIMINARIES

A. *President's Recognitions*

President Armstrong congratulated Dr. Mildred Coyne on earning her doctorate.

Ken Klindt, Associate Vice President Facilities Management, recognized the retirement of Dennis Villatoro.

Robert Deutschman, District Director of Athletics, recognized Giveth Scarlett Rocha as the 2016-17 Sandy Miller Women's Basketball Student Athlete of the Year and presented her with an award.

President Armstrong announced that the College was named as an Aspen Institute with Distinction and presented the award to Dr. Tai Houser in recognition of the hard work and achievements of the faculty at Broward College.

B. *Board Comments*

Trustee Maymon shared his experience and thanked the staff for the event held for the College's Veterans.

Chair Benz and Trustee Rump congratulated the College on receiving the Aspen Distinction award.

IV. AGENDA AND ACKNOWLEDGEMENT OF PUBLIC NOTICE

Chair Benz announced that Florida Statute 120.525 allows the College to change the published agenda for good cause shown and based upon that authority, has determined that good cause exists to update the backup documentation for Action Item VIII-B-3 a recommendation to authorize the contract award for Cloud Managed Hosting Services to CSPi Technology Solutions.

Chair Benz called for a motion to accept the amended agenda and acknowledgment of the public notice. Vice Chair Fernandez made the motion with a second by Trustee Gupta. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gloria Fernandez, Vice Chair
SECONDER:	Rajendra Gupta, Trustee
AYES:	Chair Benz, Vice Chair Fernandez, Trustee Maymon, Trustee Gupta, Trustee Rump

V. APPROVAL OF THE BOARD OF TRUSTEES MINUTES

1. Broward College Board of Trustees - Student Forum and Regular Meeting - Feb 28, 2017
12:00 PM

Chair Benz called for a motion to approve the minutes of the student forum and regular meeting of February 28, 2017. Vice Chair Fernandez made the motion with a second by Trustee Maymon. The motion passed unanimously.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Gloria Fernandez, Vice Chair
SECONDER:	David R. Maymon, Trustee
AYES:	Chair Benz, Vice Chair Fernandez, Trustee Maymon, Trustee Gupta, Trustee Rump

VI. PUBLIC SPEAKERS

Chairman Benz called on Gregory A. Haile, General Counsel and Vice President for Public Policy & Government Affairs for registered speakers.

Mr. Haile stated that there were no registered speakers.

VII. PRESENTATIONS

1. Honors College Trip to Bolivia
Presenter(s): Quakish Liner, District Director

Quakish Liner, District Director of the Honors College, Dr. David Moore, Dean of International education, and several students reflected on the alternative Spring Break program in Bolivia where they participated in a service learning project. Faculty and students worked with TECHO, a nonprofit that builds houses and mobilizes volunteers in the fight against extreme poverty in Latin America by giving families in need increased living spaces.

Dr. Nilo Marin and Kisha King oversaw the curriculum, as students gained credit toward Introduction to Environmental Science and Honors Interdisciplinary Students in General Education courses for their efforts.

2. The American Dream Initiative
Presenter(s): Nancy Botero, Executive Director/Vice President for Advancement

Nancy Botero, Executive Director and Vice President for Advancement, introduced Valeria Delahoz.

Ms. Delahoz shared how being a recipient of the American Dream Scholarship has made a difference in her life.

Ms. Botero provided an overview of the American Dream Scholarship program.

3. Legislative Update

Presenter(s): Gregory A. Haile, General Counsel and Vice President for Public Policy & Government Affairs

Gregory A. Haile, General Counsel and Vice President for Public Policy and Government Affairs, provided an update on the 2017-18 Legislative Session.

Trustee Rump asked about the misconception regarding the student debt.

4. 2017-2022 Draft Strategic Plan & Financial Forecast

Presenter(s): Dr. Deborah Posner, Associate Vice President, Institutional Planning & Effectiveness

Jayson Iroff, Chief Financial Officer

Dr. Deborah Posner, Associate Vice President of Institutional Planning and Effectiveness, provided an update on the 2016-17 Strategic Plan and a draft of the 2017-18 Strategic Plan, year one of the 2017-2022 Strategic Plan.

Jayson Iroff, Chief Financial Officer, provided an overview on the financial forecast.

VIII. ACTION AGENDA*A. Academics**B. Administration*

1. Recommendation that the Broward College Board of Trustees authorize the bid waiver (piggyback) and renewal for security and fire equipment, systems, services and supplies through the National Joint Powers Alliance (NJPA). Fiscal Impact: Approximately \$1,500,000

Presenter(s): John Dunnuck, Vice President, Operations

Chair Benz called for a motion to authorize the bid waiver and renewal for security and fire equipment, systems, services and supplies through the National Joint Powers Alliance (NJPA). Trustee Gupta made the motion with a second by Vice Chair Fernandez. The motion passed by majority vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rajendra Gupta, Trustee
SECONDER:	Gloria Fernandez, Vice Chair
AYES:	Chair Benz, Vice Chair Fernandez, Trustee Gupta, Trustee Rump
ABSENT:	Trustee Maymon

2. Recommendation that the Broward College Board of Trustees authorize the second amendment to the contract for law enforcement services (ITN-2015-155-ZR) provided by the Coconut Creek Police Department which includes an increase of 5% for FY 17/18, and approval of the fiscal impact for the total estimated value of the 5 year contract as described below. Fiscal Impact: Increase of \$13,950.30 for a Total Annual Cost of \$ 292,957. This brings the total estimated value of the 5-year contract (allowing for a 5% increase for the remaining two years) to \$1,428,277.

Presenter(s): John Dunnuck, Vice President, Operations

Chair Benz called for a motion to authorize the second amendment to the contract for law enforcement services (ITN-2015-155-ZR) provided by the Coconut Creek Police Department which includes an increase of 5% for FY 17/18, and approval of the fiscal impact for the total estimated value of the 5 year contract as described. Vice Chair Fernandez made the motion with a second by Trustee Gupta. The motion passed by majority vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gloria Fernandez, Vice Chair
SECONDER:	Rajendra Gupta, Trustee
AYES:	Chair Benz, Vice Chair Fernandez, Trustee Gupta, Trustee Rump
ABSENT:	Trustee Maymon

3. Recommendation that the Broward College Board of Trustees authorize the Contract Award for Cloud Managed Hosting Services to CSPi Technology Solutions, a qualified vendor who met the terms, conditions, and specifications of ITN-2017-043-ZR. Fiscal Impact: \$2,465,500.00 - *Back-up Updated*

Presenter(s): Patti Barney, Vice President for Information Technology

Chair Benz called for a motion to authorize the Contract Award for Cloud Managed Hosting Services to CSPi Technology Solutions, a qualified vendor who met the terms, conditions, and specifications of ITN-2017-043-ZR. Vice Chair Fernandez made the motion with a second by Trustee Gupta. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gloria Fernandez, Vice Chair
SECONDER:	Rajendra Gupta, Trustee
AYES:	Chair Benz, Vice Chair Fernandez, Trustee Maymon, Trustee Gupta, Trustee Rump

C. Other

1. Recommendation that the Broward College Board of Trustees adopt proposed policy 6Hx2-3.55 Criminal Justice Information Handling and Storage

Presenter(s): Dr. Denese Edsall, Executive Director, Human Resources & Equity

Chair Benz called for a motion to adopt proposed policy 6Hx2-3.55 Criminal Justice Information Handling and Storage. Vice Chair Fernandez made the motion with a second by Trustee Gupta. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gloria Fernandez, Vice Chair
SECONDER:	Rajendra Gupta, Trustee
AYES:	Chair Benz, Vice Chair Fernandez, Trustee Maymon, Trustee Gupta, Trustee Rump

*D. Lodging***IX. CONSENT AGENDA**

Chair Benz asked if anyone would like to remove any items from the Consent Agenda for separate discussion.

Hearing none, Chair Benz called for a motion to approve the Consent agenda. Vice Chair Fernandez made the motion with a second by Trustee Gupta. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gloria Fernandez, Vice Chair
SECONDER:	Rajendra Gupta, Trustee
AYES:	Chair Benz, Vice Chair Fernandez, Trustee Maymon, Trustee Gupta, Trustee Rump

*A. Academics**B. Administration*

1. Recommendation that the Broward College Board of Trustees authorize disposal, trade in, donation or sale by bid of surplus property assets for the month of January- February 2017. Fiscal Impact: N/A

Presenter(s): John Dunnuck, Vice President, Operations

2. Recommendation that the Broward College Board of Trustees authorize the disposal, trade in, donation or sale by bid of surplus property assets for the month of March, 2017. Fiscal Impact: N/A

Presenter(s): John Dunnuck, Vice President, Operations

3. Recommendation that the Broward College Board of Trustees authorize the February 2017 Warrants. Fiscal Impact: \$42,452,710.75

Presenter(s): Jayson Iroff, Chief Financial Officer

4. Recommendation that the Broward College Board of Trustees authorize the employment of full-time and part-time personnel and resignation and termination of personnel. Fiscal Impact: N/A
Presenter(s): Dr. Denese Edsall, Executive Director, Human Resources & Equity
5. Recommendation that the Broward College Board of Trustees authorize the renewal of administrator contracts for 2017 - 2018. Fiscal Impact: N/A
Presenter(s): Dr. Denese Edsall, Executive Director, Human Resources & Equity

C. Other

X. INFORMATION ITEMS

A. President's Report

President Armstrong discussed the information items.

B. Waiver of Bids and Ratification of Previously Approved Contracts

1. Broward College Board of Trustees authorized the bid waiver (Information Technology) and agreement with Procore Technologies, Inc. ("Procore") for an annual software subscription, which facilitates all levels of project document management. Fiscal Impact: Approximately \$12,000.00.
Presenter(s): Kenneth Klindt, Associate Vice President, Facilities Management

RESULT: AUTH. PER POLICY 6HX2-1.14

2. Broward College Board of Trustees authorized the bid waiver (piggyback) for the agreement with the State of Florida contract for the purchase of Fuel Card Services from WEX Inc. for FY2017. Fiscal Impact: Not to Exceed \$325,000
Presenter(s): John Dunnuck, Vice President, Operations

RESULT: AUTH. PER POLICY 6HX2-1.14

3. Broward College Board of Trustees authorized the bid waiver (Piggyback) with Xpert Elevator Services, Inc. to provide maintenance and repair of elevators and wheelchair lifts. Fiscal Impact: \$146,236.40 annually (for a cumulative of \$292,472.80)
Presenter(s): John Dunnuck, Vice President, Operations

RESULT: AUTH. PER POLICY 6HX2-1.14

4. Broward College Board of Trustees authorized the bid waiver (Sole Source) and purchase of Turnkey Diagnostic Platform Kit, Puller Set and Leak Detector from Matco Tools. Fiscal Impact: \$6,724.73

Presenter(s): Zaida Riollano, District Director, Strategic Sourcing

RESULT: AUTH. PER POLICY 6HX2-1.14

5. Broward College Board of Trustees authorized the bid waiver (information technology) and contract with Rave Mobile Safety to provide a comprehensive emergency notification system. Fiscal Impact: Not to exceed \$200,000.00

Presenter(s): John Dunnuck, Vice President, Operations

RESULT: AUTH. PER POLICY 6HX2-1.14

6. Broward College Board of Trustees authorized the bid waiver (sole source) for purchase of certification exam vouchers through DF Institute as a sole source provider. Fiscal Impact: \$60,000

Presenter(s): Deborah Czubkowski, District Director, Design & Construction

RESULT: AUTH. PER POLICY 6HX2-1.14

7. Broward College Board of Trustees authorized the amendment to the Health Sciences Simulation Center rental agreement with Kendall Regional Medical Center. Fiscal Impact: Revenue \$1,500.00.

Presenter(s): Kathleen King, Director, Continuing Education, Nursing

RESULT: AUTH. PER POLICY 6HX2-1.14

8. Broward College Board of Trustees authorized Dean Linda Wood to travel to Spokane Community College to conduct in the assessment of their AAS Criminal Justice Program. Fiscal Impact: \$9,500.00 is consulting revenue.

Presenter(s): Linda Wood, Dean, Institute of Public Safety

RESULT: AUTH. PER POLICY 6HX2-1.14

9. Broward College Board of Trustees authorized the Business Incubator lease with Winspire, Inc. Fiscal Impact: Revenue \$7,200.00 based on a two-year lease.

Presenter(s): Dr. Mildred Coyne, Executive Director, Workforce Education and Economic Development

RESULT: AUTH. PER POLICY 6HX2-1.14

10. Broward College Board of Trustees authorized a memorandum of understanding (MOU) with Wayne State University (Mike Ilitch College of Business), Detroit, Michigan to facilitate the transfer of qualified international and domestic students to Wayne State University (Mike Ilitch College of Business). Fiscal Impact: None
Presenter(s): Dr. David Moore, Dean, International Education

RESULT: AUTH. PER POLICY 6HX2-1.14

11. Broward College Board of Trustees authorized the agreement with Plantation Nursing & Rehabilitation Center to provide on-site clinical services for students enrolled in the program of study to obtain clinical experiences. Fiscal Impact: None.

Presenter(s): Dr. Deborah Papa, Dean, Health Sciences

RESULT: AUTH. PER POLICY 6HX2-1.14

12. Broward College Board of Trustees authorized the bid waiver (professional services) and agreement with Elite Professional Instruction Incorporated to present Hostage Negotiation classes during the 2017/2018 fiscal year. Fiscal Impact: \$11,250.00

Presenter(s): Linda Wood, Dean, Institute of Public Safety

RESULT: AUTH. PER POLICY 6HX2-1.14

13. Broward College Board of Trustees authorized the bid waiver (professional services) and agreement for RD2 Consulting LLC to present Crisis Intervention classes during the 2017/2018 fiscal year. Fiscal Impact: \$11,250.00

Presenter(s): Linda Wood, Dean, Institute of Public Safety

RESULT: AUTH. PER POLICY 6HX2-1.14

14. Broward College Board of Trustees authorized the amendment to the agreement with Jupiter Health, Inc. Fiscal Impact: None.

Presenter(s): Dr. Marielena DeSanctis, Central Campus President and Vice President, Enrollment Management

RESULT: AUTH. PER POLICY 6HX2-1.14

15. Broward College Board of Trustees authorized the amendment to the Simulation Center rental agreement with Aventura Hospital and Medical Center. Fiscal Impact: \$8,800.00 - Revenue

Presenter(s): Kathleen King, Director, Continuing Education, Nursing

RESULT: AUTH. PER POLICY 6HX2-1.14

16. Broward College Board of Trustees authorized Florida Atlantic University Cost-Reimbursable SubAward Agreement #BR-K60 Federal/Flow-Through for the project entitled: An Articulated State College-University Framework for Increasing Graduation Rates of Hispanic and Low-Income Students in Computer Science. Fiscal Impact: Revenue \$95,222

Presenter(s): Annie Myers, Associate Dean

RESULT: AUTH. PER POLICY 6HX2-1.14

17. Broward College Board of Trustees authorized the amendment to the Simulation Center facility rental agreement with Kendall Regional Medical Center, HCA facility. Fiscal Impact: \$7,040 - Revenue

Presenter(s): Kathleen King, Director, Continuing Education, Nursing

RESULT: AUTH. PER POLICY 6HX2-1.14

18. Broward College Board of Trustees authorized the contract with Black Rocket to provide STEM related courses for the Continuing Education Kids and Teens College. Fiscal Impact: Estimated gross revenue \$39,750. Net revenue share \$19,875.

Presenter(s): Dr. Mildred Coyne, Executive Director, Workforce Education and Economic Development

RESULT: AUTH. PER POLICY 6HX2-1.14

19. Broward College Board of Trustees authorized Urban League contract for Urban Seniors Jobs Program (USJP) to provide a safe training/work environment for each USJP participant. Fiscal Impact: None

Presenter(s): Dr. Mildred Coyne, Executive Director, Workforce Education and Economic Development

RESULT: AUTH. PER POLICY 6HX2-1.14

20. Broward College Board of Trustees authorized the bid waiver (Informational Technology) to procure software licensing and support from Vision Database Systems in support of BC's student ID card system. Fiscal Impact: \$50,000 annual.

Presenter(s): Neil Cohen, Associate Vice President, Student Affairs

RESULT: AUTH. PER POLICY 6HX2-1.14

21. Broward College Board of Trustees authorized the bid waiver (Professional Services) and contract for Torch Creative to design an athletics branding package that will align all sports teams to have unified logos, fonts, and colors. Fiscal impact: \$15,000.00

Presenter(s): Carlos Parra, Director, Student Affairs

RESULT: AUTH. PER POLICY 6HX2-1.14

22. Broward College Board of Trustees authorized the bid waiver (Sole Source) and agreement with Connected Shopping Ltd. for payment and enrollment services for the LINC'S grant through March of 2017. Fiscal Impact: \$25,750.00 estimated.

Presenter(s): Russell McCaffery, Dean, Transportation

RESULT: AUTH. PER POLICY 6HX2-1.14

23. Broward College Board of Trustees authorized the contract with DBP Robotics to provide STEM related courses for the Continuing Education Kids and Teens College. Fiscal Impact: Estimated gross revenue \$18,000, net revenue share \$9,000.00

Presenter(s): Dr. Mildred Coyne, Executive Director, Workforce Education and Economic Development

RESULT: AUTH. PER POLICY 6HX2-1.14

24. Broward College Board of Trustees authorized an increase to the bid waiver (Professional Services) for the current contract with J & J Instructional Services (W-2016-191-BM) for additional training classes. Fiscal Impact: Increase of \$3,750.00 for a total of \$20,250

Presenter(s): Linda Wood, Dean, Institute of Public Safety

RESULT: AUTH. PER POLICY 6HX2-1.14

25. Broward College Board of Trustees authorized the bid waiver (professional services) and agreement with Brudon Incorporated to present a Basic Traffic Homicide Investigation class during the 2017/2018 fiscal year. Fiscal Impact: \$12,000.00

Presenter(s): Linda Wood, Dean, Institute of Public Safety

RESULT: AUTH. PER POLICY 6HX2-1.14

26. Broward College Board of Trustees authorized the agreement with Park Pictures to film a Hewlett Packard commercial. Fiscal Impact: Revenue \$16,275.92

Presenter(s): Kathleen King, Director, Continuing Education, Nursing

RESULT: AUTH. PER POLICY 6HX2-1.14

27. Broward College Board of Trustees to authorized the contract with Trividia Health for the College to provide two (2) eight (8) hour training sessions on Intermediate Excel to approximately 20 employees. Fiscal Impact: Revenue \$7,000.00.

Presenter(s): Dr. Mildred Coyne, Executive Director, Workforce Education and Economic Development

RESULT: AUTH. PER POLICY 6HX2-1.14

XI. ADJOURNMENT

There being no further business and no objection to adjourn, the meeting was adjourned at 4:45 pm.